

KOLKATA METRO RAIL CORPORATION LIMITED
(A Government of India Undertaking)

Requires

Finance Manager
(Contractual)

Qualification : Chartered Accountant

Age : Maximum 60 years

Experience :

- a) Essential minimum 3 years work experience
- b) Desirable: Candidates with experience in Public Sector Companies/Infrastructure Companies will be preferred.

CTC : Rs.5.00 lakhs p.a.(Negotiable)

Roles & Responsibilities

- a) To finalize on daily day-to-day accounts as per financial rules;
- b) To maintain transparent financial records & accounts of all transactions;
- c) To monitor & coordinate with the Auditors;
- d) To process TDS, Service Tax, VAT & Income Tax;
- e) Filing e-TDS, Income Tax returns etc.
- f) To process vendor payment as per the rules of Corporation and
- g) Any other tasks assigned from time to time.

Besides above, knowledge on Ind-as, GST and Taxation etc. desirable.

Application in details may be sent within 20 days from the date of advertisement to The GM(Admn), Kolkata Metro Rail Corporation Limited, KMRCL Bhawan, Munshi Premchand Sarani, Kolkata-700 021. (Telephone : 03322134345, 033-6607117 fax : 033-22134380)